

Primary Care Alberta Board and Executive Expense Report

Name: Kim Simmonds
Title: CEO, Primary Care Alberta
Location: Calgary
 Expenses posted during the month of June 2025

| Travel (1) | | | | | | | | | | |
|--------------------------|--------------------|----------|---------|-------|---------------|-----------------|-----------------|------------------------------------|--|--------------|
| Approved MMM-YY | Source Document | Purpose | Airfare | Meals | Accommodation | Other Travel | Total Travel | Professional Development (2) | Working Sessions Hosting and Hospitality (3) | Other (4) |
| | P-Card | Meetings | | | | | - | | | |
| Jun-25 | Expense Claim | Meetings | | 48 | | 226 | 274 | 4,000 | | |
| Jun-25 | Direct Bill | Meetings | 656 | | | | 656 | 20,295 | | |
| Total by category | | | \$ 656 | \$ 48 | \$ - | \$ 226 | \$ 930 | \$ 24,295 | \$ - | \$ - |

**Total
posted for
the Month** \$ 25,225

Maximum daily single meal expense posted in the month \$ 24
 Maximum daily base hotel rate posted in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

PCA Executive Expenses Report Expenses

| Claimant Name | Claimant Title | Claimant Location | Expense Claim | | | | | | | | |
|---------------------------|--|-------------------|--------------------------------------|-------------|---------------|-------------|---------------|-----------|----------------|------------------|---------------|
| SIMMONDS, KIM A | CEO, Primary Care Alberta | Calgary | \$ 4,000.00 | | | | | | | | |
| Expense Date | Business reason | Expense Location | Expense Type | Amount | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
| 5/13/2025 | Rotman Executive Leadership Program Deposit required May13 program Sep29-Oct 2,Nov10-13 Grad Apr 21, 2026 | AB - Other Zones | Courses and Professional Development | \$ 4,000.00 | | | | 1 | | | |
| Approver(s) for the claim | Approval Status | Approval Date | | | | | | | | | |
| Approval kept on file | Approved | 9-Jun-25 | | | | | | | | | |



Executive Programs Online Payment

Payment Receipt

Thank you, your payment has been accepted.

Credit Card Name: Kimberley Simmonds

Amount: 4000.00 Canadian

Status: approved

Confirmation #: [REDACTED]

Program: Deposit-Rotman Executive Leadership Program

Name of Program Participant: Kim Simmonds

This is your official receipt. Please print a copy of this page for your records.

PCA Executive Expenses Report Expenses

| Claimant Name | Claimant Title | Claimant Location | Expense Claim Total | | | | | | | | |
|---------------------------|--|-------------------|---------------------|----------|----------------------------------|---|---------------|-----------|----------------|------------------|---------------|
| SIMMONDS, KIM A | CEO, Primary Care Alberta | Calgary | \$ 274.10 | | | | | | | | |
| Expense Date | Business reason | Expense Location | Expense Type | Amount | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
| 6/4/2025 | PLS 2025 Conference as Keynote Speaker in Montreal | AB - Local | Taxi | \$ 40.29 | Home, Edmonton | Edmonton International Airport | | 1 | | | |
| 6/4/2025 | PLS 2025 Conference as Keynote Speaker in Montreal | QC | Meals Per Diem | \$ 24.00 | | | | 1 | | | |
| 6/4/2025 | PLS 2025 Conference as Keynote Speaker in Montreal | QC | Taxi | \$ 88.65 | Dorval International Airport YUL | 1041 Rue De Bleury, Montreal QC H2Z 1M7 | | 1 | | | |
| 6/7/2025 | PLS 2025 Conference as Keynote Speaker in Montreal | QC | Meals Per Diem | \$ 24.00 | | | | 1 | | | |
| 6/7/2025 | PLS 2025 Conference as Keynote Speaker in Montreal | QC | Taxi | \$ 50.65 | 1041 rue de Bluery Montreal QC | Dorval International Airport | | 1 | | | |
| 6/7/2025 | PLS 2025 Conference as Keynote Speaker in Montreal | AB - Local | Taxi | \$ 46.51 | Edmonton International Airport | Home, Edmonton | | 1 | | | |
| Approver(s) for the claim | Approval Status | Approval Date | | | | | | | | | |
| Approval kept on file | Approve | 11-Jun-25 | | | | | | | | | |

From: [REDACTED]
To: [REDACTED]
Subject: Your Wednesday morning trip with Uber
Date: Wednesday, June 4, 2025 8:35:35 PM



Total CA\$40.29
June 4, 2025

Thanks for riding, kim

We hope you enjoyed your ride
this morning.



Total **CA\$40.29**

| | |
|-----------|-----------|
| Trip fare | CA\$34.17 |
|-----------|-----------|

| | |
|----------|-----------|
| Subtotal | CA\$34.17 |
|----------|-----------|

| | |
|--------------|----------|
| Per-Trip Fee | CA\$0.30 |
|--------------|----------|

| | |
|--------------------------------------|----------|
| Booking Fee <input type="checkbox"/> | CA\$0.65 |
|--------------------------------------|----------|

| | |
|--|----------|
| Airport drop-off fee / Airport pick-up fee | CA\$3.25 |
|--|----------|

| | |
|-----|----------|
| GST | CA\$1.92 |
|-----|----------|

Payments



Visa [REDACTED]
6/4/25 8:35 PM

CA\$40.29

[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

From: [REDACTED]
To:
Subject: Your Wednesday evening trip with Uber
Date: Wednesday, June 4, 2025 5:13:20 PM



Total CA\$88.65
June 4, 2025

Thanks for tipping, kim

Here's your updated Wednesday evening ride receipt.



Total CA\$88.65

| | |
|-----------|-----------|
| Trip fare | CA\$61.78 |
|-----------|-----------|

| | |
|----------|-----------|
| Subtotal | CA\$61.78 |
|----------|-----------|

| | |
|--------------------------------------|----------|
| Booking Fee <input type="checkbox"/> | CA\$5.58 |
|--------------------------------------|----------|

| | |
|----------------------------|----------|
| Montreal Airport Surcharge | CA\$4.49 |
|----------------------------|----------|

| | |
|-----------------------------------|----------|
| MTQ Dues <input type="checkbox"/> | CA\$0.90 |
|-----------------------------------|----------|

| | |
|-----|----------|
| Tip | CA\$5.00 |
|-----|----------|

| | |
|-----|----------|
| TVQ | CA\$7.26 |
|-----|----------|

| | |
|-----|----------|
| TPS | CA\$3.64 |
|-----|----------|

Payments



Visa •• [REDACTED]
6/4/25 7:13 PM

CA\$88.65

From:

To:

Subject:

Date:

Your Saturday afternoon trip with Uber

Saturday, June 7, 2025 3:43:51 PM



Total CA\$50.65
June 7, 2025

Thanks for tipping, kim

Here's your updated Saturday
afternoon ride receipt.



TotalCA\$50.65

Trip fareCA\$27.91

SubtotalCA\$27.91

Booking Fee ☐CA\$5.67

Montreal Airport SurchargeCA\$4.49

MTQ Dues ☐CA\$0.90

TipCA\$5.84

TVQCA\$3.89

TPSCA\$1.95

Payments



Visa
6/7/25 5:33 PM

CA\$44.81



Visa [redacted]
6/7/25 5:43 PM

CA\$5.84

[Visit the trip page](#) for more information, including invoices (where available)

QST Registration Number 4035671931TQ0001


GST Registration Number 798349874RT0001

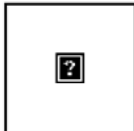
[Switch Payment Method](#)

[Download PDF](#)

You rode with [redacted]

4.95  Rating

 Has passed a multi-step safety screen

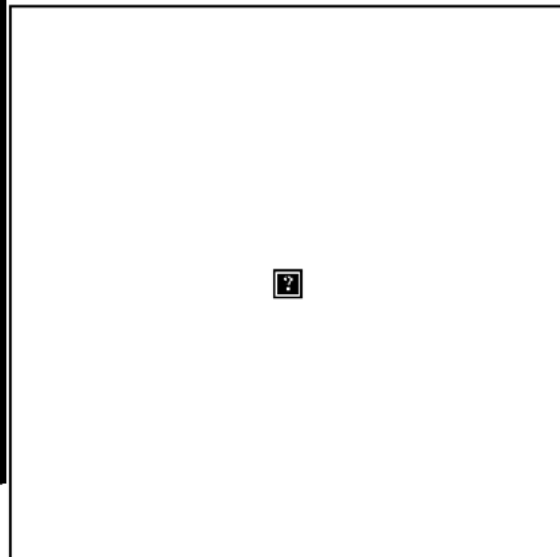
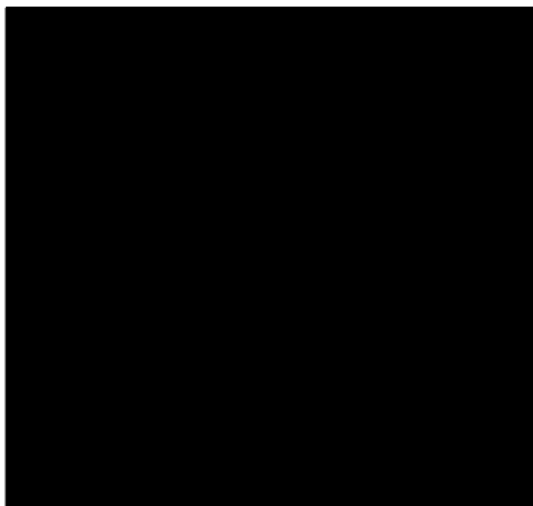


Every rideshare trip in Montreal is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX

20.18 kilometers | 36 min



From: [REDACTED]
To: [REDACTED]
Subject: Your Saturday evening trip with Uber
Date: Sunday, June 8, 2025 12:01:34 AM



Total CA\$46.51
June 7, 2025

Thanks for tipping, kim

Here's your updated Saturday evening ride receipt.



Total CA\$46.51

| | |
|-----------|-----------|
| Trip fare | CA\$34.62 |
|-----------|-----------|

| | |
|----------|-----------|
| Subtotal | CA\$34.62 |
|----------|-----------|

| | |
|--------------------------------------|----------|
| Booking Fee <input type="checkbox"/> | CA\$0.65 |
|--------------------------------------|----------|

| | |
|--|----------|
| Airport drop-off fee / Airport pick-up fee | CA\$3.25 |
|--|----------|

| | |
|-----|----------|
| Tip | CA\$6.06 |
|-----|----------|

| | |
|-----|----------|
| GST | CA\$1.93 |
|-----|----------|

Payments



Visa ... [REDACTED]
6/8/25 12:01 AM

CA\$46.51

[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an PCA Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

PCA may have established accounts with certain vendors used to book travel and other expenses that are billed directly to PCA.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. PCA is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting PCA business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by PCA not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

| | | | |
|---------------|--------------|--|--------|
| Name : | Kim Simmonds | Reporting Period for the Month of : | Jun-25 |
|---------------|--------------|--|--------|

| Invoice Date DD-MMM-YYYY | Payment Method | Category | Business Reason | Name of Vendor | Amount Paid |
|--------------------------------|----------------|----------------------------|---|---|--------------|
| 14-Apr-2025 | Direct Billing | Airline Ticket | To attend Première Ligne en Santé 2025 (PLS 2025) in Montreal Jun 4-7, 2025 as a keynote/panel speaker at the event as the CEO of Primary Care Alberta. | Vision Travel DT Ontario-West Inc | \$655.99 |
| 13-May-2025 | Direct Billing | Professional Development | University of Toronto Rotman Executive Leadership Program for PCA CEO. Sep29-Oct2,Nov10-13 and Apr 21, 2026 | Other - University of Toronto Rotman School of Management | \$20,295.00 |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| Total Paid in the Month | | | | | \$ 20,950.99 |



Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference: [REDACTED]

Agent name: [REDACTED]

Traveler name

Client reference

KIMBERLEY SIMMONDS

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

ORIGINAL TRAVELER NAME - SIMMONDS/KIMBERLEY

Itinerary summary

| | From / To | Flight / Provider | Departure / Arrival |
|--------|---|-----------------------|---|
| Flight | Wed. Jun. 04, 2025 Edmonton(YEG) - Montreal Trudeau(YUL) | Air Canada [REDACTED] | 11:40 a.m.- 5:50 p.m. Check in |
| Flight | Sat. Jun. 07, 2025 Montreal Trudeau(YUL) - Edmonton(YEG) | Air Canada [REDACTED] | 7:15 p.m.- 9:52 p.m. Check in |

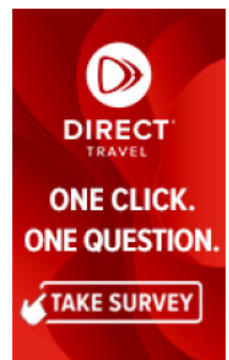
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- [Passport & Visa Requirements](#)
- [Canadian Government Travel Advisories](#)
- [Airport & Flight Status](#)
- [Weather](#)

| | Edmonton Edmonton (YEG) | | Montreal Montreal Trudeau (YUL) |
|-------------------------|-------------------------------|-------------------------------------|------------------------------------|
| Departure | Wed. Jun. 04, 2025 11:40 a.m. | Arrival | Wed. Jun. 04, 2025 5:50 p.m. |
| Departure terminal | | Arrival terminal | |
| Class | Economy(S) | Seat | |
| Status | Confirmed | Airline check-in ID | [REDACTED] |
| Special requests | | Frequent traveler | |
| Equipment | Boeing 737Max | Duration/ Meal service | 04:10/Food to buy |
| eTicket | [REDACTED] | | |
| Baggage | | | |



| | | | | |
|--|------------------------------------|--|----------------------------|------------------------------|
|  | Montreal Montreal Trudeau (YUL) | | Edmonton Edmonton (YEG) | |
| Departure | Sat. Jun. 07, 2025 7:15 p.m. | | Arrival | Sat. Jun. 07, 2025 9:52 p.m. |
| Departure terminal | | | Arrival terminal | |
| Class | Economy(S) | | Seat | |
| Status | Confirmed | | Airline check-in ID | |
| Special requests | | | Frequent traveler | |
| Equipment | Boeing 737Max | | Duration/ Meal service | 04:37/Food to buy |
| eTicket | | | | |
| Baggage ▶ | | | | |

Invoice/Ticket information for KIMBERLEY SIMMONDS

| | | | | | |
|---------------|-------------|-------------|--------------|---------|------------|
| Ticket: | Air Canada | Invoice: | | Amount: | CAD849.91 |
| Exch ticket: | Air Canada | | | Amount: | CAD-393.92 |
| Penalty: | | | | | CAD200.00 |
| Total charge: | | | | | CAD655.99 |
| Payment: | CXXXXXXXXXX | Issue date: | 14-Apr.-2025 | | |

Total invoiced amount:
Balance due: CAD0.00

General remarks

Agency registration
TPS/GST-723782728 RT 0001



University
of Toronto

INVOICE

HST REGISTRATION #R108162330

PLEASE QUOTE THIS NUMBER
WHEN REFERRING TO THE INVOICE



INVOICE NO.

INVOICE DATE

May 13, 2025

TELEPHONE NO.

CUSTOMER'S PURCHASE ORDER NO.

FOR GOODS AND SERVICES RENDERED BY:

Rotman School of Management

TO Kim Simmonnds
Ceo
Primary Care Alberta

PLEASE MAKE CHEQUES PAYABLE TO THE UNIVERSITY OF
TORONTO. REMIT PAYMENT AND INVOICE COPY TO:

UNIVERSITY OF TORONTO
EXECUTIVE PROGRAMS
105 ST GEORGE STREET
TORONTO, ONTARIO M5S 3E6

DETAILS

Rotman Executive Leadership Program

Sep 29/25 - Oct 2/25 & Nov 10/25 - Nov 13/25 & Apr 21/26

Tuition Fee

\$ 21,500.00

Participant Name(s): Kim Simmonnds

Less deposit payment received - Thank you

\$ (4,000.00)

You may use the secured link provided in your admission email to complete payment.

H.S.T. AMOUNT

\$ 2,795.00

PAYMENT IS DUE IN CANADIAN FUNDS WITHIN 30 DAYS OF RECEIPT OF THIS INVOICE OR 30 DAYS BEFORE THE PROGRAM START
DATE, WHICHEVER IS FIRST.

TOTAL AMOUNT

\$ 20,295.00

☐ ORIGINAL

☐ REMITTANCE COPY
(PLEASE RETURN WITH YOUR PAYMENT)

☐ OFFICE OF THE COMPTROLLER
ACCOUNTS RECEIVABLE

☐ DEPARTMENT COPY

Cancellation and Deferral Policy

Cancellations and deferral requests must be received in writing. Cancellations made greater than 45 days of the program start date receive 100% refund
minus a \$500 admin fee.

Due to program demand and pre-program preparation, cancellations and deferrals made:

- between 16-45 calendar days of the program start date are subject to a penalty of 50% of the program fee.
- within 15 calendar days of the program start date are subject to a penalty of 100% of the program fee.

Participants needing to defer their enrolment to another Rotman Executive Program can do so if a) they have not deferred previously; b) the deferral is within two (2) years of the date of the original invoice and c) the program fee has been paid in full. Participants who need to cancel and have previously deferred will lose 100% of program fee paid. A participant can be substituted on the same program session without incurring any fees, provided the substitute meets the program criteria and is accepted.

The Rotman School reserves the right to cancel or change dates of any executive program. In the unlikely event that Rotman Executive Programs cancels the program, all program fees will be fully refunded. Participants are responsible for their individual travel arrangements and costs. It is highly recommended that you purchase travel insurance in the unlikely event that a program is cancelled or dates change. Ensure that the insurance you choose covers this type of cancellation.