

Primary Care Alberta Board and Executive Expense Report

Name: Rob Skrypnek
Title: Planning & Quality
Location: Calgary

Expenses posted during the month of April 2025

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Apr-25	Expense Claim	Meetings				86	86			
Apr-25	Direct Bill	Meetings				158	158			
Total by category			\$ -	\$ -	\$ -	\$ 244	\$ 244	\$ -	\$ -	\$ -

**Total
posted for
the Month** \$ 244

Maximum daily single meal expense posted in the month \$ -
Maximum daily base hotel rate posted in the month \$ -
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

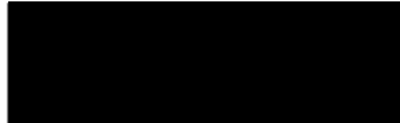
Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

PCA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
SKRYPNEK, ROB	Planning & Quality	Calgary	\$ 86.34								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/31/2025	In Person Half -Day - Transition to Regional Network Design Session at the Northern Alberta Jubilee Auditorium	AB - Local	Parking - Lot or Parkade	\$ 15.00				1			
3/7/2025	Primary Care Alberta Strategic Retreat in Calgary	AB - Other Zones	Fuel-Travel and Car Rental	\$ 23.75				1			
3/7/2025	Primary Care Alberta Strategic Retreat in Calgary	AB - Other Zones	Fuel-Travel and Car Rental	\$ 47.59				1			
Approver(s) for the claim	Approval Status	Approval Date									
SIMMONDS, KIM	Approve	22-Apr-25									

RECEIPT
University of Alberta
U-Park Receipt

License Plate Number



Expiration Date/Time

06:00 PM
JAN 31, 2025

Purchase Date/Time: 12:38pm Jan 31, 2025

Total Due: CAD\$15.00

Rate: \$15 6AM - 6PM

Total Paid: CAD\$15.00

Pmt Type: CC (Tap)

Ticket #:

S/N #:

Setting: Jubilee CP

Mach Name: JUB CP 1

CVM:NO CARDHOLDER VERIFICATION

Auth #

GST# R108102831

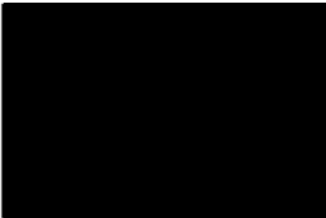
Parking is not
transferable to another
zone or vehicle.

UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT UN

TRANSACTION RECORD

Chevron St Albert
3 Curial Dr
St Albert, AB
587-290-3444

2025-03-07 19:30:10

STORE #: 
TRANS #:
INVOICE NO:
GST #: R815134598


PUMP 3
Regular(87)
16.622L AT \$1.429/L

SALE \$ 23.75

GST INCLUDED \$ 1.13

TOTAL CAD\$ 23.75

Pre-Auth completion
Card type: VISA
Visa CREDIT



TRANSACTION RECORD
RELEVÉ DE
TRANSACTION

ESSO 7-ELEVEN 37797

283180 RNG RD 293
CROSSFIELD AB T0M 0S0

ESSO EXPRESS PAY


2025-03-07 17:07:48

TRANS #: 
Station#: 
GST #: R119335453

PUMP 3
EREG \$ 47.59
32.840L AT \$1.449/L

GST INCLUDED \$ 2.27
TOTAL : CAD\$ 47.59

Type: PURCHASE
VISA

*****

REFERENCE #:


INVOICE NO: 



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an PCA Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

PCA may have established accounts with certain vendors used to book travel and other expenses that are billed directly to PCA.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. PCA is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting PCA business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by PCA not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Rob Skrypnik	Reporting Period for the Month of :	Apr-25
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
31-Mar-2025	Direct Billing	Car Rental	Face to Face full day meeting for Primary Care Alberta Team Strategic Retreat in Calgary on March 7, 2025. Rental from Edmonton to Calgary and return. Rental picked up March 6.	Enterprise Rent-A-Car	\$157.52
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 157.52



Federal GST# : 889365821

Consolidated Inv. #
Rental Agreement #
Bill Ref #
Invoice Date

31-Mar-2025

Bill To Information

ALBERTA HEALTH SERVICES
PO BOX 1600 STN MAIN
EDMONTON, AB - T5J 2N9
CANADA

Rental Information

Reservation Number :
Driver : SKRYPNEK, ROBERT
Pickup Date/Time : 03/06/2025 10:18
Return Date/Time : 03/08/2025 10:25
Miles/kms : 699
Car Class :

Requested Class :

Vehicle Information

Yr/Make/Model	Unit #	License No	Beg/End/Distance
2024/TOYO/RAV4			30061/30760/699

Rental Branch

ST ALBERT SOUTH
112-190 CARLETON DR
ST ALBERT, AB - T8N 7L1

Return Branch

ST ALBERT SOUTH
112-190 CARLETON DR
ST ALBERT, AB - T8N 7L1

Charge Detail

Description	Qty	Period	Rate	Amount
TIME & DISTANCE	2	DAY	78.00	156.00
			Sub Total	156.00
VEHICLE LICENSE FEE RECOVERY	2	DAY	0.76	1.52
Total Charges (CAD)				157.52

Additional Information

Remit Payment in CAD to	For Billing Inquiries	Payment Terms
ENTERPRISE RENT A CAR CANADA COMPANY P.O. BOX 9716 STATION A TORONTO ON M5W 1R6 Email Remit To: CanadianAR@em.com	Tel#: +1 8773121084 AskARCanada@em.com	Payment Due Within 30 days of invoice date. Late payments are subject to finance charge.

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.